

## CHANGE OF ADDRESS CHECKLIST

List of organizations, agencies and companies	When to change your address?	How to change your address?	Important to know
SGI (Saskatchewan Government Insurance) • Drivers Licence • Vehicle Registration	Within 15 days of change to your personal information.	<ul> <li>Visit a motor licence issuer</li> <li>Visit MySGI account online and edit your personal information</li> <li>Call 1-844-855-2744 and make sure to have your Customer Number from your driver's licence ready</li> <li>Use the online ExpressAddress service.</li> </ul>	When you change your address, you don't need to renew your driver's licence and won't be provided a new one by SGI. Your Saskatchewan driver's licence lasts for 5 years. It is only after those 5 years that you will need to renew your licence and get a new photo before the expiry date.
eHealth Saskatchewan <ul> <li>Saskatchewan Health</li> </ul>	Within 10 days of your move.	Online by logging in to your <u>account</u> .	
Electricity Provider <ul> <li>SaskPower</li> </ul>	As soon as possible, up to 1 month in advance.	Use the online <u>ExpressAddress</u> service.	
Financial Institutions/Credit Unions	1 week before you move.	From your online banking, phone or bank appointment.	For many financial institutions, address changes relating to credit cards and bank accounts are done separately /independently.
Saskatchewan Pension Plan	1 to 2 weeks before you move.	Use the online <u>Change of</u> <u>Address form</u> .	
Canada Pension Plan (CPP)	1 or 2 weeks before you move.	<ul> <li>Call 1-800-277-9914</li> <li>Visit your nearest <u>Service</u> <u>Canada</u> centre</li> </ul>	
Old Age Security (OAS)	As soon as possible.	<ul> <li>Call 1-800-277-9914</li> <li>Visit your nearest <u>Service</u> <u>Canada</u> centre</li> </ul>	



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Employment Insurance (El)	As soon as possible.	<ul> <li>Using your <u>My Service</u> <u>Canada Account</u></li> <li>Call 1-800-206-7218</li> <li>Visit your nearest <u>Service</u> <u>Canada</u> centre</li> </ul>	
Mobile Phone Provider	1to 2 weeks before you move.	<ul><li>From your online account</li><li>By phone</li></ul>	
Home Internet & TV provider	As soon as possible, up to 1 month in advance	<ul> <li>From your online account</li> <li>By phone</li> </ul>	Most service providers require at least three weeks notice to schedule an appointment for the installation. When changing your address with your service provider, you might want to change providers at the same time.
Rewards Programs	1 week before you move	<ul><li>From your online account</li><li>By phone</li></ul>	Many Rewards Programs send discounts by mail. Don't miss out.
Streaming and Online Services • Netflix, Spotify, Apple Music, Amazon Prime, Crave	Before or after you move	From your online account	
Saskatchewan Workers' Compensation Board	As soon as possible, up to 1 month in advance.	Online through your <u>online</u> <u>services</u> account. You will then fill out an Update Client Information form.	
Canada Savings Bonds	1 to 2 weeks before you move.	<ul> <li>On the <u>online service</u></li> <li>Call 1-877-899-3599</li> </ul>	
Saskatchewan Savings Bonds (SSB's)	1 to 2 weeks before you move.	Call 1-800-667-4000	



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Magazines Subscriptions	Up to 1 month before you move.	<ul> <li>From your online account</li> <li>By phone</li> </ul>	There may be a delay of a few weeks before your address is updated. If you have not received all copies of your magazines or newspapers following your move, contact their customer service.
Canada Revenue Agency (CRA)	Before or after you move	<ul> <li>From your <u>online account</u></li> <li>Call 1-800-959-7383</li> </ul>	You will also be able to change your address during the annual tax return season; you may have missed important communications.
Elections Saskatchewan Elections Canada	Before the election period.	<ul> <li>Update your voter registration on the <u>Elections</u> <u>Saskatchewan</u> website.</li> <li>Update your voter registration on the <u>Elections</u> <u>Canada</u> website.</li> </ul>	Your address must be up-to date in order to vote in your new district. During election periods, your change of address must be done in person.
Boat Permit	1 to 2 weeks before you move.	Update your address on the <u>Pleasure Craft</u> <u>Electronic Licensing System</u> <u>(PCELS</u> ) website.	
Hunting, Angling & Trapping Licence	At your convenience.	<ul> <li>Online through your <u>HAL</u> <u>account</u></li> <li>Contact the Saskatchewan Environment Tip Line at 1- 800- 667-7561</li> </ul>	
Canadian Firearms Program (CFP) of the Royal Canadian Mounted Police (Arms Permit)	Notify any change of address within 30 days.	<ul> <li>Using your <u>GCKey secure</u> <u>account</u></li> <li>Call 1-800-731-4000</li> </ul>	It is the law to inform the RCMP of your address change. Have your license number on hand when contacting them. RCMP Renewal notices are sent to the address you provided.
Dentist and Medical Clinic	On your next visit or call.	Simply mention it to the receptionist.	



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Pharmacist	On your last visit before you move.	In person or by phone.	It is important to talk to your pharmacist to transfer your file to a new pharmacy, if required. Please note that some prescriptions are not transferable and you might therefore need a new prescription.
Library	On your next visit or call.	Simply mention it to the receptionist.	
Graduates/Alumni Associations	Before or after you move.	Online or phone.	Associations sometimes send promotional discounts. Change your address to take advantage of the promotions.
University	Before or after you move.	<ul> <li>Online</li> <li>By phone with Registrar's office.</li> </ul>	
Student Loans Saskatchewan	1 to 2 weeks before you move.	<ul> <li>Report to the Student Service Centre</li> <li>Call 1-800-597-8278</li> <li>Email: <u>studentservices@gov.sk.ca</u></li> </ul>	
Car Manufacturer & Car Dealerships	Before or after you move.	Online or phone.	It is important to change your address to receive notices and reminders about your vehicle.

